

# MORRIS CENTRAL SCHOOL

## District-Wide School Safety Plan And Communicable Disease – Pandemic Plan 2023-2024



# MORRIS CENTRAL SCHOOL

## District-Wide School Safety Plan

### Section 1

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**PROJECT SAVE**  
**(Safe Schools Against Violence in Education)**  
**Morris Central School District**  
**SAVE Plan**

**INTRODUCTION**

Emergencies and violent incidents in school districts are critical issues that must be addressed in an expeditious and effective manner. Districts are required to develop a district-wide school safety plan designed to prevent or minimize the effects of serious violent incidents and emergencies and to facilitate the coordination of the district with local and county resources in the event of such incidents or emergencies. The district-wide plan is responsive to the needs of all schools within the district and is consistent with the more detailed emergency responses plans required at the school building level. Districts stand at risk from a wide variety of acts of violence, natural, and manmade disasters. To address these threats, the State of New York has enacted the Safety Schools Against Violence in Education (SAVE) law. Project SAVE is a comprehensive planning effort that addresses prevention, response and recovery with respect to a variety of emergencies in each school district and its schools.

The Morris Central School District ("District") supports the SAVE Legislation, and intends to facilitate the planning process. The Superintendent of Schools encourages and advocates on-going district-wide cooperation and support of Project SAVE.

**SECTION I: DISTRICT LEVEL RESPONSE PLAN**

**GENERAL CONSIDERATIONS AND PLANNING GUIDELINES**

A. **Purpose**

The Morris District-wide School Safety Plan was developed pursuant to Commissioner's Regulation 155.17. At the direction of the Morris District Board of Education, the Superintendent appointed a District-wide School Safety Team and charged it with the development and maintenance of the District-wide School Safety Plan.

B. **Identification of School Teams**

The District has created a District-wide School Safety Team including the following persons:

<b>Position</b>	<b>Name</b>
Law Enforcement Representative	Peter Grunder
Administrators	Jamie Maistros
Athletic Director	Michael Iannelli
Community Representative	Carol Tyson
Parent Representative	Katarzyna Baker
Transportation Supervisor	Beth Bubadias

Supt. Building & Grounds	John Tol
Cafeteria Manager	Jill Foerster
Superintendent's Secretary	Judy Matson
BOCES Safety Risk Officer	Josh Reiss
School Nurse	Katarzyna Baker
Technology Coordinator	Greg Thom

**C. Concept of Operations**

The Morris Central School District is a centralized PK -12 district. There is one building in the district; therefore, the District-wide School Safety Plan shall be a general guideline of school safety concerns. (See Appendix 2.)

As this is a PK-12 centralized school district, with only one building, the District-wide School Safety Plan shall be directly linked to the individual Building-level Emergency Response Plan. All specific information for the plan will be found in the building level plan (Section 2 of this document), and the Crisis Intervention Plan (Section 3 of this document).

In the event of an emergency or violent incident, the initial response to all emergencies at the school will be by the School Crisis/Safety Team.

Upon the activation of the School Crisis/Safety Team, the Superintendent of Schools or his/her designee will be notified and, where appropriate, local emergency officials will also be notified. The exact procedures to be followed, including flowcharts for effective communication are included in the Crisis Plan.

Emergency response actions including Crisis Response may be supplemented by County and State resources through existing protocols.

**D. Plan Review and Public Comment**

Pursuant to Commissioner's Regulation 155.17 (e) (3), this plan will be made available for public comment 30 days prior to its adoption. The district and building-level plans may be adopted by the School Board only after at least one public hearing that provides for the participation of school personnel, parents, students and any other interested parties. The plan must be formally adopted by the Board of Education.

The plan shall be reviewed and maintained by the District-wide School Safety Team and reviewed on an annual basis on or before July 1 of each year. (A listing of dates of board approval will be kept with the district plan.)

While linked to the District-wide School Safety Plan, Building-level Emergency Response Plans shall be confidential and shall not be subject to disclosure under

Article 6 of the Public Officers Law or any other provision of law, in accordance with Education Law Section 280 I-a,

Full copies of the District-wide School Safety Plan and any amendments will be submitted to the New York State Education Department within 30 days of adoption. Building-level Emergency Response Plans will be supplied to both local and State Police within 30 days of adoption. The plan will also be available in the District Offices for public review at any time.

## **SECTION II: General Emergency Response Planning**

### **A. Identification of sites of potential emergency**

The District has established procedures for the identification of potential sites and the internal and/or external hazards that may be present. These procedures are developed in coordination with the local Emergency Management Office, Fire Department and law enforcement agencies. Appendix 2 of this Plan shows the results of this procedure.

### **B. Actions in response to an emergency**

The District has identified the following general response actions to emergency situations. These actions include school cancellation, early dismissal, evacuation, and sheltering. The Building level Emergency Response Plans and the school Crisis Plan include identification of specific procedures for each action depending upon the emergency.

Emergencies include, but are not limited to:

- **Natural Hazards:** Earthquakes, Tornadoes, Lightning, Severe Wind, Hurricanes, Floods, Wildfires, Extreme Temperatures, Landslides or mudslides, Winter precipitation, Wildlife
- **Technological Hazards:** Explosions, Release of hazardous materials within the school, Release of hazardous materials from outside the building, Dam Failure, Power Failure, Water Failure
- **Biological Hazards:** Infectious diseases, Contaminated food outbreaks, Toxic materials present in school
- **Adversarial, Incidental and Human-caused Threats:** Fire, Active shooters, criminal threats or actions, Gang violence, Bomb threats, Domestic Violence and abuse, Cyber-attacks, Suicide.

### **C. District resources and personnel available for use during an emergency**

The District has committed the full inventory of its resources to be available for use during an emergency. These resources will be utilized in line with the Building Level Emergency Response Plans and School Crisis Plans as deemed appropriate by the School Crisis/Safety Team.

Specific personnel and resources are identified in the Building Level Emergency Response Plans and the School Crisis Intervention Plan. However, some examples of resources would include: (1) Personnel: EMT's, CPR/AED certification,

Registered Nurse; (2) Building Resources: sheltering, food, water, phone, fax, radio communications and transportation. Responsibilities associated with specific personnel and resources are clearly outlined in these plans as well.

**D. Procedures to coordinate the use of school district resources during emergencies**

The District uses the Incident Command System model for emergency actions. As this is a PK -12 centralized district with only one building, for all emergencies the Incident Commander will be the Principal, and/or their designee. The Incident Commander is authorized to activate such resources and personnel as are appropriate to the incident. The Incident Commander is empowered to render such decisions as may be necessary in keeping with the response actions as identified in the Building Level Emergency Response Plan. All Incident Command staff are identified in the Building Level Emergency Response Plans.

**E. Annual multi-hazard school training for staff and students**

The District will conduct annual training for both staff and students in school safety issues. Training will be coordinated by the School Safety/Crisis Team, and may consist of classroom activities, general assemblies, tabletop exercises, full scale drills of other appropriate actions to increase the awareness and preparedness of staff and students.

Drills and other exercises will be coordinated with local, county and state emergency responders and preparedness officials. Existing Plans will be revised in response to post-incident critiques of these drills.

**F. Training procedures and frameworks**

Training procedures for staff in violence prevention and all emergency drills as outlined in Appendix 2, pg 15.

**SECTION III: COMMUNICATION WITH OTHERS**

**A. Obtaining assistance during emergencies from emergency services organizations and local government agencies**

During emergencies, local government agencies, including emergency services, can be accessed via the local emergency management office or through the local emergency communication center. The Incident Commander will authorize the procurement of these agencies. (Appendix 2, pg. 16).

**B. System for informing all education agencies to whom our district sends students for educational programs**

The District will notify any appropriate educational agencies within its boundaries as well as adjacent to its boundaries in the case of a disaster that would affect any of these agencies. The Incident Commander will determine the extent of notification and delegate its delivery.

As this is a PK-12 district with all students housed in one facility, it will be the responsibility of the Superintendent, and/or designee, to notify all those involved. The bus garage will be notified by phone or radio. All teachers will be notified by intercom, phone or email. The media will be notified by direct communication with Superintendent or designee only (phone, fax, or face to face contact).

**C. Outside agencies to be contacted during emergencies**

All agencies available for support during emergencies are listed in the Building Level Plan (Section II, Appendix 4, pgs. 46 & 47). All phone numbers are provided. Examples of agencies included would be: law enforcement agencies, fire departments, emergency squads. Additional agencies are listed in the crisis plan. It will be the responsibility of the Superintendent and/or designee to notify outside agencies.

**D. Statistical Information: concerning the District**

The Building Level Emergency Response Plan will include the following information: (Section 2, appendix 6, pg. 52)

- \*School Population (Students)
- \*Number of staff
- \*Transportation needs
- \*Business and home telephone numbers of key school officials.

The Building Level Response Plan is maintained in the district office, but is a confidential document.

**E. Procedure for Obtaining Advice and Assistance from Local Government Agencies.**

The school administration will be responsible for contacting local agencies and providing them with copies of the District and Building Level plans for their review and comment. We will work with local emergency agencies to schedule meetings as needed for the purpose of review of the entire SAVE plan and for conducting table top exercises.

**F. Communication between students and staff play a vital role in the deterrence of potentially violent incidents.**

Students are encouraged to report bullying, harassment, or the threat of violence to a teacher, administrator or other staff member. They may use the anonymous bullying report that is on the district website. Students are also encouraged to seek out either a guidance counselor or their counselor. The Morris Central School also offers these additional support services: a counselor through the Bassett Health Zone, a social worker through the System of Care Grant, or through Mary Velez who is a part time teacher and certified crisis counselor.

**SECTION IV: RESPONDING TO THREATS AND ACTS OF VIOLENCE**

**A. Policies and procedures for responding to implied, or direct threats of violence or acts of violence by students, teachers, other school personnel and visitors to the school:**

The District has enacted policies and procedures dealing with violence. These policies and procedures deal with the safety of the school community as well as the range of discipline of those making the threat or committing the act of violence and are listed in Appendix 3, pg. 17 of this document.

The District Code of Conduct is annually:

- \*reviewed by the Board of Education at a public meeting,
- \*reviewed by the staff at the first Superintendent's Conference Day,
- \*reviewed with all students on the first week of classes,
- \*mailed to all parents.

The "Building Level Response Plan", included in Section II, specifically outlines procedures to be followed for situations such as: bomb threats, intruders, etc.

**B. Policies and procedures for contacting appropriate law enforcement officials in the event of a violent incident**

Law enforcement officials (NYS Police, Otsego County Sheriff's Dept.) will be contacted by the Incident Commander as outlined in the Building Level Emergency Response Plan, and the School Crisis Plan. The building administrators will be responsible for contacting law enforcement agencies during an emergency.

**C. Appropriate responses to emergencies**

The District recognizes that appropriate response to emergencies varies greatly depending upon the actual threat or act as well as the magnitude of such an

emergency. The Building Level Emergency Response Plan and the School Crisis Plan clearly detail the appropriate response to such emergencies.

**D. Policies and procedures to contact parents, guardians or persons in parental relation to the students in the event of a violent incident or an early dismissal**

The District will contact appropriate parents, guardians or persons in parental relation to the students via an instant notification system, media release, telephone contact or other appropriate means in the event of a violent incident or early dismissal. Conditions requiring such notification are outlined in the Building Level Emergency Response Plans. An example of the letter sent home to parents for the Emergency Evacuation Drill is included. (Appendix 4, pg. 18).

**E. Reporting of threats of violence to school authorities:**

1. Students are encouraged to inform school staff about any indirect or direct threat of violence to themselves, others or property.
2. Staff are required to inform administration of any direct or indirect threat of violence to students, themselves, others or property.
3. Parents and visitors are encouraged to tell school staff about any indirect or direct threats of violence towards students, themselves, others or property.
4. Students, staff, parents, and others will be educated about the importance of reporting threats and the procedures of reporting.

**F. Investigation of threats of violence**

1. The building administrator will investigate reported threats of violence and will make the determination of disciplinary measures consistent with the Code of Conduct.
2. Whenever possible, a mental health provider will complete a threat assessment.
3. Serious acts will require the involvement of police personnel (violent offenses in accordance with SAVE requirements).
4. Chronic offenders may require a behavior intervention plan, close monitoring and police involvement.
5. Threats of placing students, staff, and others in imminent danger require an immediate call to the police.

**G. Reporting acts of violence to school authorities**

1. Students are encouraged to inform school staff about acts of violence toward themselves, others and property.
2. Staff are required to inform an administration of any act of violence to students, themselves, others, or property.
3. Parents and visitors are encouraged to tell staff about any acts toward students, themselves, others or property.
4. Students, staff, parents and others will be educated about the importance of reporting acts of violence and the procedures of reporting these acts.

#### **H. Investigating acts of violence**

1. The building administrator will investigate reported acts of violence and will make the determination of disciplinary measures consistent with the Code of Conduct.
2. Serious acts will require the involvement of police personnel (Violent offenses according to the SAVE requirements).
3. Chronic offenders may require a behavior intervention plan, close monitoring and police involvement.
4. Acts of violence placing students and staff in imminent danger require an immediate call to the police.

### **SECTION V: PREVENTION AND INTERVENTION STRATEGIES**

#### **A. Policies and procedures related to school building security, including, where applicable, the use of school safety officers and/or security devices or procedures**

At this time, the MCS D has installed the following security systems: 1) entrance security 2) DVR Surveillance system 3) ID cards for staff and all personnel 4) Network Based Video Surveillance System 5) Swipe Card Entrance Monitoring System  
In addition, the following safety precautions have been put in place:

The outside doors are locked immediately after arrival of buses, and remain locked during the day.

1. Hand-held radios are used by all supervising staff when monitoring students outside the building (i.e. during recess.)
2. All visitors are buzzed into school and required to check in and out at the Security booth.
3. The staff are trained annually in procedures to follow regarding visitors in the building.
4. Safety Committee meetings are held bi-monthly.

#### **B. Procedures for the dissemination of informative materials to the media, staff, parents and students**

The district will provide information concerning early detection of potentially violent behaviors to parents, staff, and students through a variety of mechanisms: monthly district newsletters, open house, annual district review of "Code of Conduct", open-house nights and staff development opportunities and workshops.

In addition, the policies and procedures for the dissemination of informative material for specific crisis situations is clearly outlined in the Building Level Response Plans (Section 2).

**C. Prevention and intervention strategies**

The District continues to develop and investigate various strategies regarding violence prevention and intervention. These strategies include, but are not limited to:

- \*Collaborative agreements with state and local law enforcement officials designed to ensure that school safety officers and other security personnel are adequately trained including being trained to de-escalate potentially violent situations,
- \* After School Program and other school safety programs,
- \*Mandated Personal Safety Curriculum (PK-6) presently annually.
- \*A Core Team has been trained and certified in Therapeutic Crisis Intervention (TCI) with a plan of training further personnel in the future. The main purpose of TCI is to be proactive and de-escalate potentially dangerous situations before they become critical.
- \*Stop-the-Bleed and CPR Training offered to all staff during the month of September

**D. Description of duties, hiring and screening process, and required training of hall monitors and other school safety personnel.**

1. Hiring and screening process:

- \* See Appendix 6 pg. 21.
- \*The district follows the NYS Fingerprinting Laws.

2. Duties of hall monitors and school safety personnel:

- \*The district does not hire hall monitors; however, all staff are trained on an annual basis regarding safety, emergency drills, violent incidents, etc.
- \* All staff receive training and participate in drills assigned to implement skills learned on an annual basis. Drills are run multiple times per year.

**E. In the Event of School Cancellation.**

In the event of a school cancellation the Superintendent or designee will be responsible for: notifying the media (radio and TV stations) for the purpose of notifying parents and students. The information will also be placed on the school website and a message is sent to parents & staff through an instant notification system. This message is delivered through email, text and phone.

**F. In the Event of Early Dismissal or Evacuation.**

In the event of early dismissal or evacuation, the Superintendent or designee will be responsible for notifying the staff to put the needed procedures in place and for notifying parents. See Building Response plan for complete details for conducting an evacuation. (Section II)

## **G. Bomb Threat**

The paramount concern shall be for the safety of the pupils and personnel on District property or at school sponsored events. All administrators have familiarized themselves with the Bomb Threat Standards outlined in the BLERP(s) so that appropriate decisions may be made depending on the exact nature of the situation. A copy of the New York State Police "Bomb Threat Instructions" has been placed under or at every phone in the building.

### **1. If you receive a bomb threat:**

- If you have a display phone, follow the directions listed on the bomb threat instructions and record the incoming phone number.
- Signal to other staff that you are receiving a bomb threat and have them immediately notify a school administrator.
- Listen carefully to the call.
- Ask the questions listed on the NYSP "Bomb Threat Instructions" to evaluate the threat.
- Write down the answers as soon as you can.
- You will be interviewed by a school Administrator and/or Police to ascertain the degree of threat.

### **2. Building Administrator**

The Building Principal or designee makes the decision regarding evacuation, lockdowns and/or shelter in place. First responders can assist and consult with them to make their decision (joint decision making / unified command).

The school administration has the duty to instruct and train pupils by means of drills so that they may, in a sudden emergency, be able to leave the school building in the shortest time possible.

## **H. Hostage Taking**

The Building Safety Plan procedures will be followed in the event of a hostage situation. In general, the following response actions will be taken:

- The first person aware of the situation will immediately notify the building administration who will notify the local police at 911.
- The building Principal, or designee, will issue the appropriate alert if necessary (i.e. lockdown or hold in place) and isolate the area.
- No response to the media will be given at this time.
- The Building Principal or designee will turn over authority to the police upon their arrival and assist as requested.

## I. Intrusions

The Building Safety Plan procedures will be followed in the event of an intrusion. In general the following response action will be taken:

- The first person becoming aware of an intruder or suspicious person will immediately report this information to the building administration or designee.
- The building administration or designee will approach the intruder to determine the nature of their presence and ask them for identification.
- The building administration or designee will accompany the individual(s) to the proper office or if no acceptable purpose can be ascertained, ask the individual(s) to leave. The administrator or designee should ensure that the individual(s) has exited the building and alert staff to prevent unrecognized re-entry.
- If the individual(s) refuses to leave, inform them that they are in violation of the law and that the police will be notified. Dial 911 and notify police of the situation.
- If the situation escalates, plain language will be utilized to notify all teachers to lock down the building as per the instructions outlined in the BLERP(s). Students attending classes outside of the building will be evacuated to a safe area designated by the BLERP(s).
- The administrator in charge or designee will turn over authority to the police upon their arrival and assist as requested.

## J. Kidnapping

In the event of a kidnapping, the following response action will be taken:

1. During school hours, **when a student has already been documented as present**, the first person aware of a kidnapping or missing student will immediately notify the building administration, who will obtain student information and photo I.D.
2. School building staff will search the building and also utilize the public announcement system.
3. Parent/guardian will be notified. If student is not found, police will be notified.
4. The administrator in charge or designee will turn over the investigation to the police upon arrival and assist as requested. No information is to be released to the media.
5. Parents will be notified immediately if the student is located.
6. If a student is not legally absent the district will also notify BOCES, as needed, that they could be lost, runaway or truant (determine if any friends are also missing).
7. The Building Principal and/or Administration will be notified.
8. The administrator in charge will turn over the investigation to the police upon arrival and assist as requested. No information is to be released to the media.
9. Parents will be notified immediately if the student is located.

## SECTION VI: RECOVERY - SCHOOL DISTRICT SUPPORT FOR BUILDINGS

The Building-Level Emergency Response Team (BLERT) will be supported in their efforts by all available in-district resources and personnel as required by the nature of the emergency. County and State

resources and personnel will be obtained as dictated by the nature of the emergency. The District commits to monthly building Safety Committee Meetings and to quarterly District Safety Committee Meetings.

**SECTION VII: DISASTER MENTAL HEALTH SERVICES**

A District-Wide Post-Incident Response Team will respond in crisis situations to help provide disaster mental health services. This list includes school psychologists, school counselors, county mental health agencies, and area hospitals.

## APPENDICES

### Appendix 1:

Listing of all school buildings covered by the district-wide school safety plan with addresses of buildings, and contact names and telephone numbers for building staff

Building Name	Address	Contact Name	Telephone Number
Morris Central School	65 Main Street	Jamie Maistros	(607) 263-6102
PK-12 Building	Morris, NY 13808	Superintendent	
Morris Central School	65 Main Street	Brian Breck	(607) 263-6100
PK-12 Building	Morris, NY 13808	Building Principal	
Morris Central School	65 Main Street	John Tol	(607) 263-6114
Maintenance Building-	Morris, NY 13808	Head Custodian	
Morris Central School Bus Garage	65 Main Street Morris, NY 13808	Beth Bubadias Transportation Supervisor	(607) 263-6117

## Appendix 2:

### Training Procedures and Frameworks

#### I Training

##### A. Violence Prevention

1. The Morris Central School District staff will receive training in the area of violence prevention and intervention annually. Training will occur during Superintendents Conference Days and/or faculty meetings.
  - a. Training topics will be decided upon by the School Safety/Crisis Team.
  - a. Training will be provided by any of the following: Local ONC BOCES, State Police, local law enforcement agencies, local or county emergency management teams.

Emergency Drills: The Morris Central School District staff will receive training in the area of all emergency drills annually.

#### II Emergency Drills

- A. The district will run multiple training drills throughout the school year. All drills will be organized/coordinated by the school Safety/Crisis Team. Drills to be held:

1. Fire Drills:
  - a. A minimum of 8 drills per school year will be held.
  - b. Students will be instructed as to safety awareness and proper behavior for drills.
2. Emergency Evacuation Drills:
  - a. A minimum of 1 emergency evacuation drill will be held annually.
  - a. Parents will be notified of the drill in advance.
  - a. A full evacuation involving use of shelters outside the building and transportation home for all students will occur.
3. Emergency Lockdown/Lockout Drills:
  - a. At least one announced and three unannounced Emergency Lockdown/Lockout drill will occur annually.

- B. The School Safety/Crisis Team will meet annually to review the procedures for all drills. The team will meet to review individual situations as necessary.

**Appendix 2 (cont.):**

A copy of the plan will be shared with Local Emergency Responders (LER). LER will be asked to meet with the district on an as needed basis to review the plan, conduct table top exercises and make revisions as necessary.

Local Emergency Responders:

\*Garrattsville, Laurens, Morris and Pittsfield Fire Departments

\*Morris Emergency Squad

\*New York State Police

\*Otsego County Sheriff's Department

\*ONC BOCES, Safety Risk Management Office

**Board Policy Number**

3411

3412

3430

7311

**Handbooks**

**Student Handbook**

**(Elementary & Secondary)**

### **Appendix 3:**

#### **Subject**

Prohibition of Weapons on School Grounds

Threats of Violence In School

Uniform Violent and Disruptive Incident System

Loss or Destruction of District Property or Resources

#### **Subject**

Code of Conduct

**Appendix 4:**

***MORRIS CENTRAL SCHOOL***

TO:  
FROM:  
DATE:  
RE:

Parents, Students and Staff of Morris Central School  
Jamie Maistros, Superintendent  
October

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**EMERGENCY MANAGEMENT PLAN**

All school districts in the State of New York are required to comply with the Commissioner's Regulation 155.13 which requires written annual instructions to parents, students and staff regarding district emergency management plans. The completed plans are on file in the Superintendent's office and are available to parents, students and staff at any time school is open, between 8:00 A.M. and 4:00 P.M.

The object of emergency planning is to anticipate problems in dealing with natural and man-made disasters. Depending on the kind of intensity of the disaster, the school may be required to carry out any of the following procedures: school cancellation, evacuation, sheltering. It is important to take note that emergency procedures may be carried out without advance notice. Children may be coming home to either empty homes, or locked doors. Parents must make contingency plans with their children to go to the homes of a neighbor if the children require supervision. A form has been sent home to all elementary parents requesting this information.

Early dismissal or "go home" drills are held at least once a year. This year's drill will take place on Thursday, October 5. At approximately 2:30 PM, all students will leave the school building, go to assigned evacuation shelters, and be picked up by the buses. This may delay your child's arrival at home.

Parents should discuss the purpose of this drill with their children, especially younger ones, in an effort to alleviate any fears or concerns children may have with leaving school at an unusual time.

Parents who pick their child up from school may do so **after** the drill has been completed. In the event of an actual emergency, the students may not be able to return to the school. In that case, parents will be required to "sign their child out" at each evacuation site (listed below).

Grades PK-2- Catholic Church  
Grades 3-5- Methodist Church

Grades 6-8- Baptist Church  
Grades 9-12 – Episcopal Church

All children attending sports practices, games, or the CROP Program will be escorted back to the school after the drill.

If you have any questions concerning this plan, or wish to make a contribution to increasing its effectiveness, please contact the Emergency District Coordinator at (607) 263-6100.

## Appendix 5:

Policies regarding building security, school safety officers, and dissemination of informative materials.

### Board Policy Number

3510  
5670  
5671  
5673  
5750  
6170  
7360

### Subject

Emergency School Closings  
Safety and Security  
School Safety Plans  
Fire Drills, Bomb Threats and Bus Emergency Drills  
School Bus Safety Program  
Safety of Students (Fingerprinting of New Hires)  
Weapons in School and the Guns-Free School Act

\* Copies of all Board of Education policies may be obtained from the Superintendent's Office.

## **Appendix 6:**

Description of duties, hiring and screening process and required training of school safety personnel.

### **Board Policy Number**

6120

### **Subject**

Equal Employment Opportunity

\*Copies of all Board of Education policies may be obtained from the Superintendent's Office.

## **Appendix 7:**

Listing of all current building-level emergency response plans. Identification of local and state law enforcement agencies where building-level plans are filed.

Building Level Emergency Response Plans - Section 2, SAVE Document

Crisis Plan - Section 3, SAVE Document

New York State Police - Oneonta, New York

Otsego County Sheriff's Department - Cooperstown, New York